



Board of Directors Regular Session Meeting Minutes Summary

DATE: June 10, 2021, 6:30 pm Meeting

LOCATION: RMAE Music Room

RMAE Vision Statement:

RMAE envisions a community of parents, teachers, students, and educational and business leaders working together to create a learning environment that encourages growth in character, academic achievement, and the love of learning, resulting in responsible, productive citizens.

RMAE Mission Statement:

RMAE inspires each student to pursue personal and academic excellence through an intellectually challenging Core Knowledge™ curriculum within a nurturing environment.

RMAE Core Virtue:

June – Lives to Learn from: Learn from those who act well, think well, forge new paths, and seek a better world.

Meeting Agenda Summary

<p>Call to Order, Pledge of Allegiance, Reading of Vision and Mission Statements</p>	<p>Board Members in attendance:</p> <ul style="list-style-type: none"> Jamie Richards, President, Parent Representative Kjersten Ostrom-Condojani, Vice President, Parent Representative Janelle Herrera, Secretary, Parent Representative Kelli Anderson, Community Representative Scott Jones, Parent Representative Kathleen O’Rourke, Parent Representative Sarah Sailor, Parent Representative Paolo Bacchiarello, Parent Representative Michael Bell, Parent Representative Ann Hudson, Executive Director/Principal (Non-Board Member) <p>Jamie Richards opened the meeting with the Pledge of Allegiance and reading the Vision, Mission, and June Core Virtue statements.</p>
<p>Public Comment</p>	<p>The meeting started with an opportunity for public comment: Kate Blaney Co-President of the PTO introduced herself to the RMAE Board of Directors.</p>
<p>Swearing-in of new Board of Directors Parent Representatives</p>	<ul style="list-style-type: none"> Paolo Bacciarello was sworn in as Board of Director’s Parent Representative Michael Bell was sworn in as Board of Director’s Parent Representative Kathleen O’Rourke was sworn in as Board of Director’s Parent Representative for her second term
<p>Approval of Minutes</p>	<p>Scott Jones moved to approve the minutes for the May 13th, 2021 regular board meeting, and Kjersten Ostrom-Condojani seconded it. The minutes were approved unanimously.</p>
<p>General Session</p>	<ul style="list-style-type: none"> Treasurer’s Report: The Treasurer’s Report was provided by Jamie Richards. She outlined that the current school year budget is on target for where we should be year-to-date. Principal’s Report: Dr. Hudson provided the Principal’s Report which highlighted: <ul style="list-style-type: none"> Educational Excellence highlights– To meet the needs of students there will be dedicated Educational Assistants for

- grades 1, 2, 3. Kindergarten will continue to have one Assistant per class and 4 & 5 grades will share an Assistant.
 - Sustainability – Current enrollment is holding steady and next year’s numbers are expected to meet goals. The Back to School Social is planned for August 16th and will be staggered into three sessions.
 - Facilities – Playground designs have been completed and will be installed by the first two weeks of school, if not before. The bathroom gut and remodel have begun. Quotes for the road are under budget therefore other upgrades will include: curbing alongside street parking, the extension of cafe patio, removal of cedar steps outside of the cafe and replace with concrete, grading of the dumpster area, and creating a plow turnaround area. Building updates were discussed.
- No updates to the current learning plans and indicator plan.
- Jamie Richards conducted a second reading of the substantive Board Policy changes.
- **Vote to adopt substantive changes resulting from Board Policy book compilation and edit:** Kathleen O’Rourke moved to approve the substantive changes to the Board Policy and Kelli Anderson seconded it. It was noted that next year there may be additional items addressed. The motion was passed unanimously.
- The Facilities shared updates on the multi-purpose building, road, and playground. Permitting and funding are approved for the grading and building. The Facilities Committee, alum, and parent families have helped negotiate costs and provided donations of their time and business equipment. The committee is pushing where they can to fast-track timelines. However, there will be construction occurring during the school year.
- The Capital Committee shared that their goal is to raise \$1 Million and are developing a website, logo, and donor recognition opportunities. All board members will get involved to achieve this goal and participate in sub-committees.
- The ad hoc committee has achieved a verbal agreement to the snow-plowing fee and is working toward a written agreement.
- Discussed staffing the Back-to-School Learning Market.
- **Vote to adopt Board of Director's meeting schedule:** Janelle Herrera moved to adopt the 2021-2022 school year Board of Directors meeting schedule and Sarah Sailor seconded it. The motion was passed unanimously.
- **Vote to adopt the 2021-2022 Family Handbook:** Janelle Herrera moved to adopt the 2021-2022 Family Handbook with the acknowledgment that the drop-off and pick-up information will change as construction progresses and will include wording change to indicate that by sending your child to school you are agreeing to the handbook. Kjersten Ostrom-Condojani seconded it. The motion was passed unanimously.
- **Vote to elect Board of Directors officers for the 2021-2022 school year:**
 - Jamie Richards moved to elect Janelle Herrera as the Board Secretary and Scott Jones seconded it. The motion was passed unanimously.
 - Janelle Herrera moved to elect Kathleen O’Rourke as the Board Treasurer and Sarah Sailor seconded it. The motion was passed unanimously.

	<ul style="list-style-type: none">○ Jamie Richards moved to elect Kjersten Ostrom-Condojani as the Board Vice President and Kelli Anderson seconded it. The motion was passed unanimously.○ Kellie Anderson moved to elect Jamie Richards as the Board President and Kathleen O'Rourke seconded it. The motion was passed unanimously.● Discussed Board of Directors committee assignments. Capital Campaign sub-committee needs and assignments will follow.● Elected to skip the discussion around aligning on a date for the strategic session and instead will poll for available dates.● Vote to convene to Executive Session pursuant to C.R.S. §24-6-402 (4)(f)(I), to discuss Personnel Matters: Janelle Herrera moved to convene to Executive Session and Kjersten Ostrom-Condojani seconded it. The motion was passed unanimously.● The next regular board meeting is on August 12th, 2021 at 6:30 PM in the music room.
Adjournment	Michael Bell made a motion to adjourn the meeting and Scott Jones seconded it. With a unanimous vote, the meeting was adjourned at 9:18 PM